

# OPPORTUNITY PROFILE

# HEAD OF SCHOOL



## **CENTRAL WISCONSIN CHRISTIAN SCHOOL WAUPUN, WI**

The Board of Central Wisconsin Christian seeks to find a Head of School with gifts in leadership, learning, and passion for Christ-centered education to lead our team. With the current Head of School retiring in June of 2024, the Board is seeking experienced candidates to provide the next phase of leadership to our Administrative Team, faculty, staff, students, and community.

# OUR MISSION: TEACHING STUDENTS TO GLORIFY GOD AND SERVE IN HIS WORLD

## CORE VALUES

Because Christ is Central...

- We Choose Joy (Psalm 126:3)
- We Strive to Grow (II Peter 3:18)
- We Care for Others (John 13:34-35)
- We Speak the Truth in Love (Eph. 4:15)

## ACCREDITATION

- Christian Schools International
- Wisconsin Religious and Independent Schools Association

**AVERAGE ACT SCORE: 24.1**

- All students tested

[SCHOOL  
HISTORY](#)

## STAFF

- 33 certified teachers/administrators
- 11 aides & paraeducators
- 11 support staff

## BOARD LEADERSHIP

- Ten board members
- Governance model of leadership

## STUDENTS

- PreK-12 - 438 students ('22-'23), growing to 520+ ('23-'24)
- Families from a 35-mile radius
- 52 churches / 12 denominations

## MODERN CAMPUS FACILITIES



CONNECT TO OUR DIGITAL STREAMS





# OUR MISSION: TEACHING STUDENTS TO GLORIFY GOD AND SERVE IN HIS WORLD

## ENGAGED IN TEACHING FOR TRANSFORMATION

Teaching for Transformation (TfT) is a design framework for the creation of authentic, formational learning experiences rooted in a transformational worldview. These learning experiences invite, nurture, and empower teachers and students to play their part in God's story through their everyday learning.

The core practices of TfT are practiced in over 100 schools worldwide to create learning experiences that empower teachers and students to explore their role in the kingdom story.

## COACHING FOR TRANSFORMATION

Our coaching staff is engaged as an early adopter of Coaching for Transformation (CfT), a framework that seeks to engage faith into essential practices and rhythms of sport. Together we work to mold Champions With Christ who reflect Christ in the beauty of sport and competition.

## STATE OF WISCONSIN PROGRAM PARTICIPANTS

- Parental Choice Program - vouchers for families based on income
- Special Needs Scholarship Program - vouchers for qualifying students



## OUR COMMUNITY

Waupun is well-known as the “City of Sculpture,” with a population of just over 12,000 nestled in beautiful south-central Wisconsin. Scenic landscapes, picturesque rolling countrysides, and the close proximity of large urban cities all enhance the invitation to come to Wisconsin. Our ideal location situates us just an hour's drive from Madison, Milwaukee, the Fox Cities, Lake Michigan, and the gateway to the Wisconsin Northwoods.

CONNECT TO OUR DIGITAL STREAMS



# Head of School

## Responsibility Summary

The Board of Central Wisconsin Christian is seeking an experienced executive leader in Christian education to head a dynamic leadership team to guide the growing school community toward the next stage of vision and implementation of Christ-centered learning for our area.

The Head of School is responsible, in conjunction with the Board of Directors, for the mission and vision of Central Wisconsin Christian School. The Head of School is the chief executive officer and as the sole employee of the Board oversees all aspects of instruction, personnel, operations, and fiscal management. The Head of School will lead, equip, and inspire the administrative team in guiding CWC to fulfill its mission to the families and communities it serves.

## Key Tasks

**Supervision** – of all school personnel and activities either directly or by appropriate delegation. The Head of School, along with and through the Director of Learning, is responsible for the professional growth of all staff members and will serve as a leader to the staff in curriculum design, use of technology, and best instructional practices.

**Advisory** – to the Board through meetings with the Board and its standing committees. The Head of School advises the Board in formulating school policy; in developing long-range plans; in establishing academic achievement goals; in preparing the annual budget; in recommending staff salaries, benefits, and job descriptions.

**Management** – of the day-to-day operation of the school. The Head of School ensures proper supervision of the fiscal wellbeing, physical operation and maintenance of all property and building usage, maintenance of all personnel and student records, and other records required by law, implementation of discipline, and prepares the annual accreditation report.

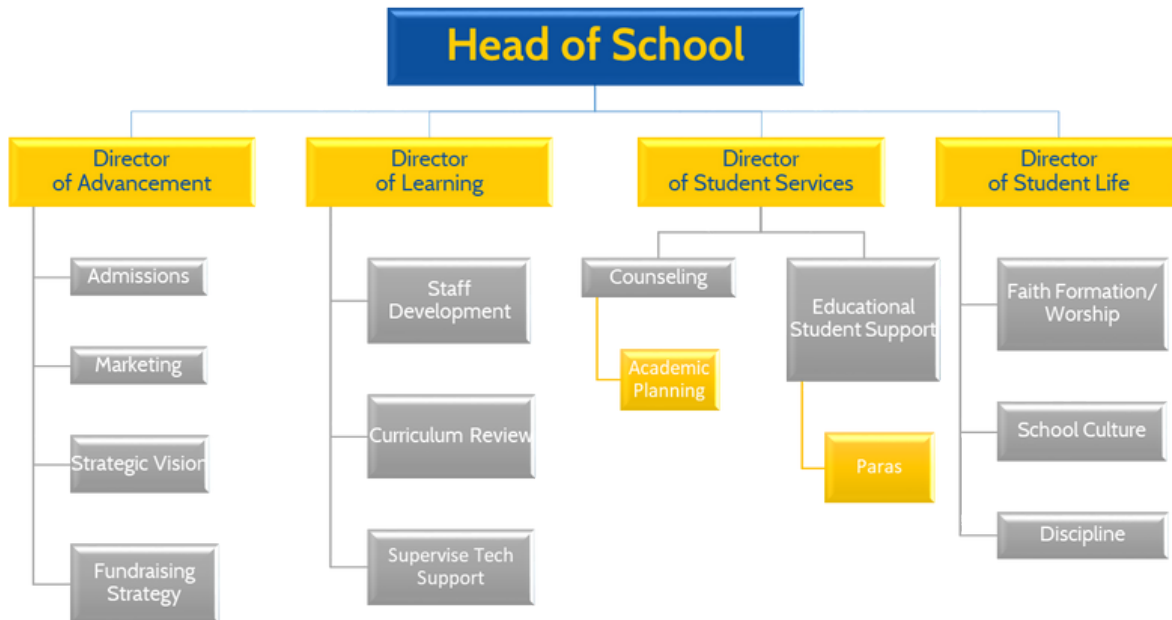
**Promotion** – of the school to its students and parents and the community. The Head of School, along with and through the Director of Advancement, represents the school before the public, and informs the school's constituency and community of the activities, needs, and successes of the school. The Head of School promotes a wholesome spiritual, emotional, and professional atmosphere among staff and students.

**Students** – The Head of School directly, or by appointment, oversees the scheduling of students for instruction, is available to receive input / concerns from staff, students, parents, and being responsive to those concerns.





## ADMINISTRATIVE STRUCTURE



### Process toward Employment



- Submit letter of inquiry
- Receive / submit application materials
- Interview with Search Team
- Review of references / background check
- Interview with stakeholder groups
- Recommendation to the Board
- Decision
- Offering of Contract & Employment Agreement

# HEAD OF SCHOOL

## Application Materials

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If after reading the Opportunity Profile, you have a sense that your gifts and passions align with the mission of Central Wisconsin Christian, we encourage you to apply and begin the process. All candidate information and conversations will be handled confidentially. Please provide the following for review:

1. Current résumé.
2. Answer the following:
  - Describe your spiritual journey as a follower of Jesus Christ.
  - Indicate how God has used you in your work, church, and community.
  - Articulate your alignment of beliefs with the Reformed tradition (Christian Reformed Church, Three Forms of Unity, etc)
3. Describe your philosophy of Christian Education and its impact with you personally and professionally
4. Define the characteristics of excellence in Christian Education and the role of Christian schooling in today's world.
5. Describe your leadership style, giving examples of successful team building.
6. Provide the names and contact information of four references that can speak to your successful leadership and commitment to Christ and Christian schooling. These will be held confidential and will only be contacted after we request and receive your permission.

**INITIAL DEADLINE  
OCTOBER 15TH**



**CONFIDENTIAL INQUIRIES -  
CONTACT SEARCH CHAIR**

 920.324.4233

 [searchteam@WeAreCWC.org](mailto:searchteam@WeAreCWC.org)