

CWC Parent Association Constitution  
Current as of April 20, 2021

ARTICLE I: The name of the organization shall be "Parents in Action (PIA)"

ARTICLE II: The purpose of the Parent Association is to:

- a) Give financial assistance to purchase items, support programs, and provide for special needs of CWC
- b) Assist CWC in service projects
- c) Fostering community amongst parents, families and friends of CWC

ARTICLE III: Membership shall be composed of parents/guardians having a child enrolled in CWC and all others interested in Christian education.

ARTICLE IV: Meetings are to be held during the months of October and April. Special meetings may be called by the officers.

ARTICLE V: The officers of the Parents Association shall be composed of a President, Vice President, Secretary, Treasurer, and at least two Members at Large. Members at Large would represent one of each of the levels of school (elementary, middle, and high school). The Executive Committee will ~~select~~ attempt to find a minimum of two candidates for each office and shall get personal consent from all nominees prior to voting.

ARTICLE VI: Terms of office will be for two years, officers being elected at the spring meeting.

The vice president will be elected every year and will automatically advance to president the following year. The election of secretary and treasurer will be on alternate years so there will always be two veteran members who remain on the executive committee.

The regular duties of the officers will be:

- a) The president will preside at all meetings and supervise the general work of the society, and have the right to appoint committees.
- b) The vice-president will preside when the president is absent and will assist in furthering the interest of the society.
- c) The secretary will keep an accurate record of all meetings.
- d) The treasurer will acknowledge all money received, pay all financial obligations of the society, and give a report at each meeting.

The executive committee has the authority to approve financial expenditures as special needs arise.

ARTICLE VII: All committees will be appointed by the officers, taking into consideration the preferences submitted by the society members. The duties of these will be listed separately and will be made available to each member in the school's handbook or by accessing the school website.

ARTICLE VIII: The constitution may be revised by a 2/3 vote of the members present.

Amendments submitted for approval at PIA meeting April 20, 2021